



Ross Helmot - Guitar Lessons
Neville St
Box Hill South 3128
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www.rosshelmot.com.au
P: 0418 390 005

Lesson Information, Policies and Procedures

Lesson Structure

I have a basic lesson plan that I've developed that is flexible and always mindful of your musical goals. Of course it's important that you build the correct technique and understanding of basic principles no matter what style or music you are interested in.

Lesson Materials

All you will need to bring is a new A4 notebook. I use this to write down things we are working on and to keep track of where we are. I have a student login set up on the web site that you will have access to and this contains most of the lesson materials you will need. Some books or other materials maybe recommended for you as we go along but more often than not the notebook and online materials will be enough.

Recording Lessons

If you have a phone or iPad type device then bring it along. Sometimes it's good to shoot some video that you can reference during your practice time.

Be Prepared

Always bring your guitar, notebook and phone/iPad device (if you have one) to your lesson...the book is important as I use it to track what we've done, where we are now and what to work on for the lesson.

Your Musical Goals

Write these down on the first page of your A4 notebook. Let me know the types of music you like, any particular guitar players who inspire you, what you would like to learn, any tunes you aspire to play, what you want to get from the lessons.

Practice Commitment

How long should you practice? I will guide you with this but a lot depends on your musical goals but no matter what they are you still need to get some regular practice to improve. If you've made the commitment to take lessons then make them work for you and commit to some practice time.

Please print, fill out and sign the bottom of the following page and bring it to your first lesson. Thanks, Ross



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Lesson Policies

Punctuality

If you are late the lesson still needs to end on time to maintain the schedule for other students. You should also be considerate of those following and leave the studio promptly so their lesson can start on time.

Lesson Payment

Lessons are payable at the completion of the lesson.

Cancellation Policy

Cancellation of lessons without 24 hours notice requires full payment with no exceptions. Payment for a missed lesson is payable at the following lesson. To avoid the fee make certain you provide at least 24 hours notification.

Lesson Termination Policy

When you start lessons, I anticipate this will be a long term relationship. However if it is necessary to discontinue lessons a weeks notice must be given so that I have the opportunity to find another student for that time slot.

Cold/Flu

More a courtesy than a policy; all of us suffer from colds and flu particularly in the winter months. If you have a bit of a snuffle, in consideration for me and the other students please ask for a face (surgical) mask. I always keep a supply handy. It might just stop us spreading things around the studio and help all of us stay just that little bit more healthy.

Signing this document indicates you understand, are responsible for and are in cooperation with the policies described above. This form needs to be signed and received before lessons begin.

I have read, understand and agree to the above policies.

Signed: _____ Date _____

Print you name: _____

Students Name: _____

Address: _____

Phone: _____ Email: _____